



**City of Knoxville
Public Property Naming Committee
Application**

400 Main Street, Room 467
Knoxville, TN 37902
865-215-2075

Application fee:
\$262.00

Instructions for Application

1. Select the appropriate type requested:

- Honorary street names are additional names assigned to a right-of-way or street segment, which supplements but does not replace the official street name. The honorary name is displayed on a different color sign mounted directly below the official street sign.
*****IMPORTANT*** For honorary street name requests only, to request an official street name change, contact Knoxville-Knox County Planning.**
- Public property names are names assigned to a significant publicly owned property including, but not limited to, buildings, parks and recreation facilities, and public structures.

2. Indicate whether the public property already has a name.

*****IMPORTANT*** If the public property requested to be named is newly acquired, created, or previously unnamed, written approval from the Mayor and a City Councilmember shall be required apply. This written approval must accompany the application.**

3. Provide the existing name of the public property.

4. Provide the street address for the public property or provide a description of a street. Examples: "Intersection of South Gay Street and Clinch Avenue" or "Segment of Clinch Avenue from Walnut Street to Market Street."

5. Provide the proposed name for the honorary street or public property.

- Honorary street names shall:
 - Be unique.
 - Not contain current road type nomenclature, e.g., boulevard, street, way, etc.
 - Not be an exact or phonetic duplication of an existing street within the city or county.
- Public Property Names shall not be an exact or phonetic duplication of an existing facility with the city or county.

6. Indicate whether the natural person to be honored is deceased.

7. Acceptable proofs of death for a natural person include, but are not limited to: an obituary, death certificate, news story, or historical citation.

8. On a separate sheet of paper, provide all that is requested, if applicable.

- List of criteria (must satisfy at least one to qualify):
 - Honors and commemorates a noteworthy person associated with the city, the county, the state, or the country.
 - Commemorates local history, places, events, or culture.
 - Will strengthen neighborhood identity.



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Instructions for Application (continued)

8. (continued)

- Disqualifiers:
 - Persons that resided in the city for less than five years, other than prominent national figures.
 - Individual family tributes, commercial concerned, and corporate-related recognitions.
 - Designations that cause discord within the community.
 - Names assigned to existing public property within the city or the county where duplication of the name is likely to lead to confusion.
- The committee shall consider:
 - The number of residents and businesses directly affected.
 - Community diversity.
 - The historical significance of preexisting name or location.
 - The appropriateness and compatibility of the request in relation to the existing area. Namings shall reflect the values and character of the community served by the facility.
 - The impact on emergency service delivery.
- Requests for namings in honor of a natural person should also consider the following:
 - Absent extraordinary or extenuating circumstances, the proposed honoree shall be deceased.
 - Whether the proposed namesake made a demonstrable and significant positive impact to local, state, or national affairs. Contributions will have been sustained over an appreciable time period and/or demonstrated leadership in governmental, cultural or historical affairs, humanitarian efforts, or community development.
 - Contributions that beneficially changed the nature and characteristics of the community.
 - Achievement by a native Knoxvillean of national or international acclaim in a specific field of endeavor that has reflected positively on Knoxville.
- For naming requests of public properties that already have a name, consideration should be given to the origin and the significance of the existing name and any historical facts about the name.



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1. Type of naming request: Honorary Street Public Property
(skip to #4 if the answer is Honorary Street)

2. Does the public property already have a name? Yes No
(skip to #4 if the answer is No)

3. What is the existing name of the public property? _____

4. Describe the precise location of the public property or street: _____

5. Proposed honorary street or public property name: _____

6. If the proposed name is to honor a natural person, is the person deceased? Yes No N/A
(skip to #8 if the answer is No or N/A)

7. Please attach to this application acceptable proof of death (listed on page #1 of instructions) of the natural person.

8. If available, on a separate sheet, please provide the following:

- a. A thorough discussion regarding the history of the property or surrounding area.
 - b. A thorough justification for how the proposed name satisfies at least one of the criteria.
 - c. A description of any public engagement and/or polling of nearby residents and businesses you have undertaken with respect to this proposed name.
 - d. For public properties with an existing name, a description of the historical significance of the existing name and any justification for its replacement.
-
- _____

Name(s) of Requestor(s): _____

Address: _____

Phone: _____ Email: _____

May city staff provide you with notice of required meetings by email? Yes No

I acknowledge that the committee may postpone consideration of this request if I or a representative is not present at a required meeting. Yes No

For official use only

Councilmanic district(s): _____ Fee amount paid: \$ _____

Staff signature: _____ Date: _____